

Activities Week 2023

Information and booking conditions

- All pupils must select three different activities for their Activity Choice slots, listed in order of preference. Please only list activities that your child will be happy doing.
- In the event of an activity being oversubscribed, priority will be given to pupils who submitted their completed booking forms by the deadline of **Friday 9th December, 2022**. Consideration will also be given to your child's conduct, attitude to learning and other activity preferences.
- Whilst every effort has been made to give as accurate a description of the proposed activities as possible, some of the venues are not currently able to take bookings so far in advance. Therefore, we may need to change the provider/venue if they are unable to provide what we require. We will make every effort to book an alternative as near as possible to the original offer.
- Pupils who do not complete an online form by the deadline of Friday 9th December 2022 will be given a choice of school-based activities that explore different areas of the curriculum in an engaging and fun way. These activities will run throughout the school day and to normal school timings.
- Most activities require a minimum number of pupils to run. In the event of an activity not receiving enough applications the activity will be withdrawn and pupils assigned an alternative preference.
- We have tried to cost activities as accurately as possible, however many are dependent on numbers so costs may vary slightly. When places are assigned, the final cost will be confirmed. Should the final cost exceed the amount advertised by more than £10, parents/carers will be contacted to discuss the option of meeting the increased cost or swapping to an alternative activity.
- Information regarding the financial assistance available has been sent directly to pupils who are eligible for Pupil Premium Funding. Unfortunately, financial assistance will not be available to any other pupils.
- An initial deposit of £10 per trip is required for all Activity Choices and educational visits. Initial deposits must be paid via MyChildatSchool (MCAS) by **Wednesday 1st February, 2023***. *this does not include Year 9 Camp or the Ardeche Trip.
- **CANCELLATION:** All deposits are non-refundable. If you cancel your child's place on an assigned activity, the school will not refund any further monies paid, unless the circumstances are exceptional, or the school can fill the place with another pupil. Request for the refund of payments for an activity should be made in writing to Mr Taylor via email (glt@bournside.gloucss.sch.uk), accompanied by supporting documents (e.g. doctor's certificates).
- **COVID-19:** IN THE EVENT THAT CANCELLATION IS REQUIRED DUE TO COVID-19 OR ANY OTHER SIMILAR UNFORSEEN EVENT, THE SCHOOL WILL ENDEAVOUR TO RECOUP ALL MONIES PAID, EITHER THROUGH THE ACTIVITY PROVIDER OR THE SCHOOL INSURANCE POLICY. HOWEVER, IN THE EVENT THAT IT IS NOT POSSIBLE TO CLAIM THE FULL AMOUNT, SCHOOL WILL BE UNABLE TO MAKE A FULL REFUND.
- Once places have been confirmed it will not be possible for pupils to swap activities unless there are exceptional circumstances. Any requests to swap activities must be made via email to Mr Taylor.
- All activities must be paid in full via MyChildatSchool (MCAS) by **Friday 31st March, 2023**. If full payment has not been made by this date, your child's place will be withdrawn without refund of monies paid.
- There will be an opportunity for pupils who have missed the initial booking deadline to buy the remaining available places on the Activity Choice trips in one of two 'pop-up shops' (to be held in March and April - dates TBC).
- ***Pop-up shop** - Is an opportunity for a student who is not attending an enrichment visit or extra-curricular trip on a particular day (due to a late Microsoft entry or originally not choosing to attend a trip) to buy a place on a trip.

