



Academic Tutor Maths

Candidate Information

September 2023



**CHELTENHAM
BOURNSIDE
SCHOOL**

Empowering lives
through learning



CHELTENHAM BOURNSIDE SCHOOL



Welcome to Bournside

People are at the heart of Bournside.

Rating us as “Good” in all areas, OFSTED saw that “staff well-being, as well as curriculum knowledge, are paramount”. Our staff and students are **Ambitious, Purposeful, Proud, Respectful, Curious,** and **Supportive**. These are our values and whilst you’ll see them written on our website and on our corridor walls, where you’ll really see them is in the way we work together, the way we talk to one another, the way teachers teach and students learn. All that leads to what OFSTED called “a harmonious school”.

Bournside is a large school with over 200 staff and nearly 1,800 students. That means we have the resources to provide a wealth of opportunities: a sports centre and 4G sports pitches; a fully equipped Drama studio, a large library, specialised English and Maths blocks, 12 science labs and specialist design, technology, computing and media rooms. Our highly successful sixth formers have their own large base with numerous study rooms.

No one gets lost in the crowd, however. Indeed, in their 2022 report, OFSTED commented on the “strong sense of community for both staff and pupils” and that “pupils are ready for learning and engage well with teachers and other adults.” Everyone is a member of one of our six houses; coupled with our vertical tutor group model, the house system aims to nurture and enhance that sense of family and community, strengthen home/school communication, and provide opportunities for older students to act as role models for younger students, enabling them to have meaningful conversations about school life and their future aspirations.

It’s not at all unusual for several generations from the same family to have been part of Bournside School. We’ve been part of the community of Cheltenham for many years having moved to our present site in Warden Hill in the early 1970s. Our value to the local community is developed in many ways: working closely with our neighbouring schools, taking the arts into the community, being the central hub for very many local sports teams, and, of course, being the school of choice for families in our part of Cheltenham and beyond.

If you have any questions regarding the position please contact Leo Kelly, Assistant Headteacher lpk@bournside.gloucs.sch.uk I would also very much encourage you to visit our school so you can see for yourself why it is a wonderful place to work.

There is a wealth of information about our school on our website, along with an application form should you wish to apply. We also ask for a supporting statement (maximum 2 sides of A4) outlining how you feel your experience, skills, and attributes would enable you to make a significant impact in the role. ***The deadline for applications is 9am Monday 17th July 2023. Interviews will be Wednesday 19th July 2023.***

I look forward to receiving your application to join us in [empowering lives through learning](#).

Steve Jefferies
Headteacher



CHELTENHAM BOURNSIDE SCHOOL

Academic Tutor

Start date: September 2023

Salary: MPS/UPS or

Unqualified teacher scale

Hours: Part-time, 2 days a week, hours are flexible

Fixed term until July 2024.

A fantastic opportunity has arisen to work within Gloucestershire's largest comprehensive school.

We are an established 11-18 single academy trust with a good reputation (Ofsted 'Good' rating 2022), wide catchment, and a strong presence in our community. Our school is consistently oversubscribed with a PAN of 300, and most of our students choose to stay with us for their post-16 study.

We are looking to appoint an outstanding maths specialist to work as an academic tutor, supporting the progress of small groups of students. Although applications from qualified and experienced Maths teachers are welcomed, because you will be working with small groups of students a formal teaching qualification is not necessary. What is important is your understanding of Maths to GCSE level and your ability to explain Maths to students using teaching methods similar to those they will encounter in their normal lessons.

**Applications by: 9:00am
Monday 17 July 2023**

We are an equal opportunities employer and value and respect diversity across our whole school community. Bournside is committed to safeguarding and promoting the welfare of children and young people. All posts are subject to an enhanced DBS check. We reserve the right to interview and appoint prior to the closing date.

Application pack:

www.bournside.gloucs.sch.uk/school-information/careers-at-bournside/



Warden Hill Road, Cheltenham, GL51 3EF | recruitment@bournside.gloucs.sch.uk |



Job Description

Academic Tutor

Post title: Academic Tutor

Responsible to: Head of Department

Hours per week: Part-time, 2 days a week or flexible hours – TBC on interview

Contract Type: Fixed term

Salary: MPS/UPS or unqualified teacher scale.

This school is committed to safeguarding and promoting the welfare of children and young people according to child protection and safeguarding guidelines and expects all staff to share this commitment. A satisfactory enhanced DBS check is required for all Employees.

Purpose

- To provide small group and one-to-one tutoring in Maths to pupils in key stages 3 and 4 as part of the school's tutoring programme

Specific responsibilities

- Working under the direction of the Assistant Headteacher with accountability for the tutoring programme and in liaison with the both the Head of Maths and each tutee's normal classroom teacher, you will be responsible for delivering tutoring sessions of varying length depending on the needs of the tutees.
- You will be responsible for ensuring that the approaches to Maths tuition in tutoring sessions are aligned with the approaches taken in normal Maths lessons.
- Any other duties commensurate with the grade and level of responsibility of this post, for which the post holder has the necessary experience and/or training.

Health and Safety

To ensure that all health and safety instructions are followed and that all reasonable care is taken not to do anything that might endanger the post holder or others; to report to the line manager any dangerous situations in the workplace or any perceived shortcomings in health and safety arrangements.

Special conditions

This job description sets out the main duties of the post at the date it was drawn up. However, it is not intended to be an exhaustive or definitive list. Such duties may vary from time to time without changing the general character of the post or the level of responsibility entailed. Such variations are a common occurrence and cannot themselves justify a reconsideration of the grading of the post. You may be required to carry out other duties commensurate with your role.



Person Specification

Academic Maths Tutor

Bournside School will use this person specification as the selection criteria for the post, gained from applications, references, and interviews.

	Essential	Desirable
Qualifications	<ul style="list-style-type: none">• Degree in a subject relevant to the post	<ul style="list-style-type: none">• 2:1 or above
Experience, understanding, and knowledge	<ul style="list-style-type: none">• A passion for Maths and for teaching.• A strong academic background and subject knowledge.• An understanding of the needs of pupils across the ability range.• An awareness of ways to raise pupil attainment.• A commitment to safeguarding and the welfare of students.	<ul style="list-style-type: none">• Good knowledge of the Maths National Curriculum and GCSE specifications.• The ability to use ICT to enhance learning and aid teaching.
Personal qualities	<ul style="list-style-type: none">• Good communication skills, oral and written.• The ability to work well as part of a team, and to build trust and openness.• Discretion, courtesy, honesty and integrity.• Reliability, punctuality, diligence and good organisation.• Attention to detail.• Self-motivated and enthusiastic.• Ability to work independently.• Passionate about education and young people.	



Employee Benefits

Support Staff

General

- Provision of all necessary IT equipment.

Lifestyle and wellbeing

- Attractive salary and pension
- Generous annual leave entitlement
- Free one-to-one wellbeing support
- Family friendly policies
- Onsite parking facilities and cycle storage
- Free access to the school's Gym
- Cycle to work scheme
- Discounted gift cards via Voucher Store
- Techscheme – save money on the latest tech from Apple and Currys PC World
- A comprehensive range of staff social events throughout the year
- Our dining centre and Pit Stop Cafe are open between 8:00am and 1:30pm every day.

Professional development

- Support to complete further academic study and professional qualifications.

Statutory and other benefits

- A wide range of statutory benefits including sick pay, maternity, parental, and adoption leave
- Enhanced Paternity Leave Policy
- We will honour your continuity of service in other state funded schools in relation to sick pay and pension rights.



We are...

PURPOSEFUL

We persevere to achieve our goals and aspirations

PROUD

We celebrate everyone's effort and achievements

RESPECTFUL

We care about each other and believe in equality and kindness

CURIOUS

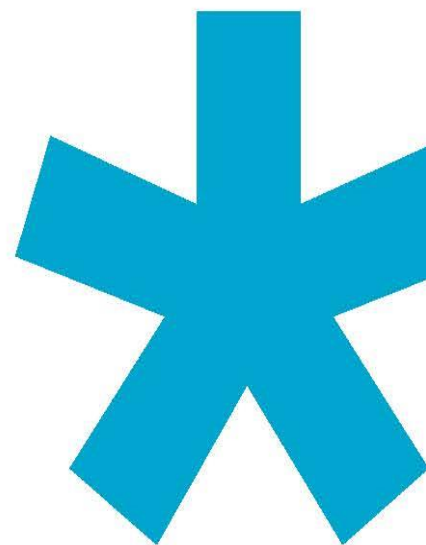
We have enquiring minds and are not afraid of challenge

SUPPORTIVE

We make a positive difference to each other's lives

AMBITIOUS

We aim for the very best in all we do



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